

**Minutes of the Monthly Meeting of Great Ayton Parish Council
held on Tuesday 5 January 2016 at 7.00 pm**

Present:- Cllrs: R Hudson, J Fletcher, G. Readman, Mrs F Greenwell, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk), Cllr Mrs H Moorhouse (County Councillor), Mr H Atkinson
(Cemetery Superintendent), PCSOs Lodge and Griffin and 1 Member of the Public.

Min No.	Business
1	<u>Apologies for Absence</u> Apologies were received from Cllr Mrs J Brown.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address the Council</u> It was noted that Cllr Kirk and Fletcher had met with the Great Ayton Discovery Centre (GADC) Trustees and were in the process of formulating a process to improve the two way communication streams between the GADC and the Parish Council. Once a draft document was available it would be circulated to all Parish Councillors for their consideration. Noted..
4	<u>Minutes of the Parish Council Meeting held on Tuesday 1 December 2015</u> The minutes of the Parish Council Meeting held on Tuesday 1 December 2015 were approved and signed.
5	<u>Police Report</u> There police report had been circulated. PCSO Griffin advised members that there had been 1 report of anti social behaviour, 3 dwelling burglaries, 4 reports of criminal damage, 4 reports of theft and 1 violence against a person over the period 2 December 2015 to 5 January 2016. The Clerk was asked to contact the local D&S Reporter to ask her to include an article encouraging residents to report any incidents to the police. Noted.
6	<u>Council Services Report</u> Seat at Gribdale Cllr Fletcher had discussed the bench proposal with one of the new Rangers and the Clerk was in contact with them discuss what is required. Noted. Cemetery Plaques - Cllr Mrs Greenwell had ordered a plaque from Signs and Plastics to see if it would be a suitable alternative. It was agreed that Cllr Mrs Greenwell in conjunction with the Cemetery Superintendent be authorised to confirm use of these plaques if suitable. Agreed. High Green and Low Green By-Laws The Clerk had circulated the response received from YLCA. It was agreed that this item should be removed from the Agenda and re-opened if a serious issue arose. Agreed.

	<p>Public Conveniences - Cllr Fletcher was working with the Cemetery Superintendent to carry out the proposed improvements and it was confirmed that these would be completed prior to the Tour de Yorkshire Event. Noted.</p> <p>Village Fete - the Clerk was asked to write to Rt Hon Rishi Suank MP again to seek confirmation of his availability to open the Village Fete on 11 June 2016. Agreed.</p> <p>Christmas Events – Both the Carols on the High Green and the Santa’s Sleigh had been well supported. £604.67 had been raised for Teesside Hospice from the Carols on the High Green Event and £567.76 had been donated toward the Village Christmas Events from the Santa’s Sleigh. All those involved were thanked, in particular Mr Greenwell and Cllr Mrs Greenwell for all their hard work in organising the Santa Sleigh. The Clerk was asked to send thank you letter to those involved including the Co-operative not only for their window display but also for collecting for the Christmas Lights. Agreed and Noted.</p> <p>Tour de Yorkshire - Confirmation had been received that the Tour de Yorkshire would be coming through Great Ayton on Sunday 1 May 2016. A meeting was scheduled to take place in Stokesley Town Hall on Monday 11 January 2016 to co-ordinate events across the District and to provide further information in relation to the route, road closures etc. The Clerk was asked to contact Mr and Mrs Sutcliffe to seek permission to place some wooden bikes on the railings around Captain Cooks Monument. Any other ideas and proposals would be welcomed to ensure that this event is well supported. Agreed.</p>
7	<p><u>Planning Report</u></p> <p>NYM/2015/0838/AD - Cliff Ridge Wood - Application in respect of advertisement consent for the display of 1 no. Non-illuminated timber interpretation panel at land at Cliff Ridge Wood, Great Ayton Grid Reference 457615 511605. No objections.</p> <p>15/02572/FUL - 8 High Street - Change of use of shop to dwelling house. No objections.652/LBC and 15/02692/FUL - 31 Angrove Close - Proposed loft conversion and extensions to side and rear. No objections.</p> <p><u>Applications Approved.</u></p> <p>15/02299/FUL - 32 Marwood Drive - Demolition of existing conservatory to rear and construction of new single storey rear extension.</p> <p>15/02350/FUL and 15/02562/LBC - Rosehill Lodge, 21 Newton Road - Proposed alterations to existing dwelling.</p> <p>15/02487/FUL - 5 Park Rise - Single storey side orangery as amended by plans received on 25 November 2015.</p>
8	<p><u>Correspondence and Information Report</u></p> <p>Yatton House - Re: Yatton House Land - the Clerk to respond to advise that the Parish Council would anticipate that the land would be available in the next 2 to 3 years to allow them to plan for its development. Agreed.</p> <p>Post Office - Changes to Great Ayton Post Office. Noted.</p> <p>HDC - Re: Parish Precepts. Noted.</p> <p>Yorwaste - Re: Waste Collection and Disposal Services. Noted.</p> <p>NYCC - Re: Consultation on planning application for Marwood C of E Infant School. The Clerk was asked to</p>

	<p>respond supporting that the application should be approved on the grounds of educational value and to express our concern that the application should not have been necessary in the first place and that the costs imposed were inappropriate. Agreed.</p> <p>Great North Air Ambulance - Requesting a donation. Noted.</p> <p>The following items for information were all noted:- Rural Services Network Weekly Email Digests (previously circulated). HDC - Waste and Recycling Policy.</p>
9	<p><u>Clerk's Report</u></p> <p>Footpath Easby Lane to Suggitts Field – Underground Leak Cllr Moorhouse had advised members of the new working structure and reassured members that Mr Mullins had handed over reports on this and other issues within Great Ayton for action. Ongoing.</p> <p>Hall Fields Footpath - The Clerk had wrote to Mr & Mrs Ward thanking them for arranging for the hedge to be cut back. Cllr Mrs Moohouse continue to try and get the clearing of these footpaths actioned by County. Noted..</p> <p>Defibrillator – Cllr Fletcher was arranging for the installation of the defibrillator on the external wall of the Discovery Centre. Ongoing.</p> <p>High Street Parking - it was agreed that a survey would be undertaken by Cllr Fletcher and Greenwell in April 2016 and that this item would be removed from the Agenda until then. Agreed.</p>
10	<p><u>Accounts Report</u></p> <p>The total payments made were £3719.38 The total receipts received were £2934.49 It was agreed that the Parish Council would pay the Architects Bill for the initial work in relation to 103 and 105 High Street. Agreed. It was confirmed that the Parish Council precept for 2016 / 17 would be set at £82.5k. Agreed.</p>
11	<p><u>Councillors Reports</u></p> <p>Cllr Fletcher - informed Members that the Wicker Soldier had blown over in the high winds but that he had propped him back up and he seemed to be okay but that he would keep an eye on him. Noted. It was agreed that the Clerk should look into arranging for the Beacon to be lit at Captain Cooks Monumen in recognition of the Queens 90th Birthday on 21 April 2016 and was asked to contact Mr and Mrs Sutcliffe to seek their agreement. Agreed.</p>

GREAT AYTON PARISH COUNCIL – MEETING 5 JANUARY 2016

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	Cllr Fletcher provided the Clerk with contact details and the Clerk would supply information on the funds available.	Open
Cemetery	Plaques. Cllr Mrs Greenwell had found a supplier who would supply a plastic plaque which looked similar to those already in situ. A plaque had been ordered for comparison.		Ongoing.
High Green and Low Green By-laws	The Clerk had requested our Solicitors to obtain a price for providing advice in relation to the enforcement of by-laws.	The Clerk had contacted YLCA to obtain their advice and circulated a document received from them in relation to the enforcement of by-laws.	Ongoing.
Public Conveniences	To consider what improvements can be made to the condition of the public toilets.	Cllr Fletcher had conducted a full review and produced a detailed improvement plan which he agreed to oversee.	Ongoing,
Village Fete	11 June 2016 - Theme 'Royalty through the Age's'. The Clerk had wrote to all the local businesses advising them of the dates for the Village Fete as well as other groups encouraging them to enter a float.	To identify someone to carry out the commentating on the day. The Clerk had wrote to Rt Hon Rishi Sunak MP to ask if he would open the Fete - awaiting response.	Ongoing
Christmas Events	Carols on the High Green would take place on 21 December 2015 commencing at 7.00 pm. Santa's sleigh would take place on 23 December 2015.	Both events had been well supported and had resulted in £604.67 raised for Teesside Hospice from the Carols on the High Green Event and £566.22 from the Santa's Sleigh. All those involved were thanked.	Ongoing.

GREAT AYTON PARISH COUNCIL – MEETING 5 JANUARY 2016

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
NYM/2015/0838/AD – Cliff Ridge Wood	Application in respect of advertisement consent for the display of 1 no. non-illuminated timber interpretation panel at land a Cliff Ridge Wood, Great Ayton Grid Reference 457615 511605.
15/02572/FUL – 8 High Street	Change of use of shop to dwelling house.
15/02692/FUL – 31 Angrove Close	Proposed loft conversion and extensions to side and rear.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
15/02299/FUL – 32 Marwood Drive	Demolition of existing conservatory to rear and construction of new single storey rear extension.
15/023050/FUL & 15/02562/LBC – Rosehill Lodge, 21 Newton Road	Proposed alterations to existing dwelling.
15/02487/FUL – 5 Park Rise	Single storey side orangery as amended by plans received on 25 November 2015.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Yatton House	Re: Yatton House Land.
Post Office	Re: Changes to Great Ayton Post Office.
HDC	Re: Parish Precepts.
Yorwaste	Re: Waste Collection and Disposal Services
NYCC	Re: consultation on planning application for Marwood C of E Infant School.
Great North Air Ambulance	Requesting a donation.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
HDC	Waste and Recycling Collection Policy.

GREAT AYTON PARISH COUNCIL – MEETING 5 JANUARY 2016

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources.	Cllr Mrs Moorhouse had confirmed that this has now been passed to Mr Brown who has taken over from Mr Mullins.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition	Cllr Mrs Moorhouse had confirmed that this has now been passed to Mr Brown who has taken over from Mr Mullins.	Open.
Defibrillator	The Clerk had collected the defibrillator that would be installed outside the Great Ayton Discovery Centre.	Cllr Fletcher would oversee the installation of the unit.	Ongoing.
High Street Parking	The Clerk to request North Yorkshire County Council to try and arrange a meeting in advance of the November Parish Council meeting. Document circulated Re: Parking Policy in England. The Clerk had written to the local businesses requesting that their staff park away from the shop front and preferably walk if possible	This item would be deferred until May to allow a car park survey to take place in April.	Ongoing.

GREAT AYTON PARISH COUNCIL – MEETING 5 JANUARY 2016

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Home Fix Computers	Printer Ink	General Admin	36.00
G A Marwood	Allotment Rent	Allotments	250.00
Zurich Insurance	Additional Building Cover	Insurance	254.43
Sam Turner & Sons Ltd	Rat Bait & Refuse Sacks – Allotments	73.22	114.04
	White Line marker – POS	40.82	
Paul Suggitt	River Work	POS	220.00
Teesside Hospice	Christmas Carols collection donation	S145 Village Events	604.67
Howard Atkinson	Mobile Phone Top Up	Cemetery	10.00
EPW Print & Design Ltd	10 x Cemetery Receipt Books	Cemetery	172.80
The Royal Oak Hotel	Captain Cook Celebration – S145 Village Events	286.40	369.60
	Xmas Event – Band Drinks – S145 Village Events	83.20	
Richard Collins	Removal of a tree blocking the road - POS	40.00	140.00
	Grave Dug and shuttered - Cemetery	100.00	
TOTAL			2171.54

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Misc	25.00
HMRC	VAT Refund	VAT	861.06
Askew Bunting	Refund		33.00
Christmas Carols	Collection for Teesside Hospice	S145 Village Events	604.67
Santa's Sleigh	Collection for Christmas Events	S145 Village Events	567.76
Allotment Rent	Allotment Rent	Allotments	65.00
Weatherills	Erection of a headstone	Cemetery	104.00
Ayton Funeral Services	Funeral Burial Fee	Cemetery	674.00
TOTAL			2934.49